

STATE OF HAWAII

11 JAN 27 P2:54

**NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS**

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Department of Health, Dental Health Division
Department/Division/Branch or Office


Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s): Services needed are general dental services for disabled and medically compromised patients, including same-day oral surgery under general anesthesia when the patient's condition is seriously compromised by medical conditions or by inherent physical, mental, or developmental disabilities. The delivery of these services requires facilities, equipment and staff common to both a surgical theater and a dental operatory.	
2. Provider Name and Address:	The Queen's Medical Center 1301 Punchbowl Street Honolulu, Hawaii 96813-2413
3. Total Contract Funds:	\$400,000
Contract Funds per Year (if applicable):	\$200,000
4. RH No. of Previous Request for this Service (if applicable)	RH No. 10-03
5. Term of Contract:	Start: July 01, 2011 End: June 30, 2013
<p>If the contract term is longer than 1 year, provide justification for the extended term:</p> <p>The program is funded for the entire biennium and without any indication that there are other programs in the state that can provide these services it is logical to have a contract in place for the entire funding cycle.</p>	
6. Describe the circumstances justifying a restrictive purchase: The Queen's Medical Center General Practice Residency Program maintains the only facilities, equipment and staff that provide the needed service in Hawai'i.	

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7.	Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates: There are no other General Dental Practice Residency Program in Hawai'i. In the absence of these services it would be necessary to transfer the patient, if medically feasible, to a mainland facility, which would be enormously expensive, or to deny the patient the services outright.	
8.	List state agency personnel, by position title, who will be involved in the approval process and administration of the contract: Neal A. Palafox, Interim Director of Health Sharon Abe, Administrative Services Officer Vanessa Lau, Fiscal Officer Karen Hu, D.D.S., Chief, Hospital & Community Dental Services Branch Wayne Kotaki, Public Health Administrative Officer	
9.	Direct questions to (name & position): Karen Hu, DDS. Phone number: (808) 832-5717 e-mail address: karen.hu@doh.hawaii.gov	

I certify that the information provided above is to the best of my knowledge true and correct.

 _____ <i>Department Head Signature</i>	<u>11/26/11</u> _____ <i>Date</i>
 Neal A. Palafox, Interim Director of Health _____ <i>Typed Name</i>	

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NOTICE

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement
Wayne Kotaki, Public Health Admin. Officer
Dental Health Division
1700 Lanakila Avenue, Room 203
Honolulu, Hawai'i 96817

Head of Purchasing Agency
Neal A. Palafox, Interim Director
Department of Health
1250 Punchbowl Street, Room 326
Honolulu, Hawai'i 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services*, *Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

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FOR CHIEF PROCUREMENT OFFICER USE ONLY

Chief Procurement Officer's Comments:

In conversation with SPO staff, Mr. Wayne Kotaki the procurement officer for this procurement, has identified Dr. Karen Hu and Ms. Vanessa Lau as participants in this procurement. Ms. Lau has written delegated procurement authority, but Dr. Hu and Mr. Kotaki do not. Mr. Kotaki has completed the appropriate mandatory procurement training, but Dr. Hu and Ms. Lau have not. As a reminder Dr. Hu, Mr. Kotaki and Ms. Lau cannot participate in procurement activities until they have both written delegated procurement authority and have completed the appropriate mandatory procurement training requirements for the applicable procurement method, pursuant to Procurement Delegation No. 2010-01 and Procurement Circular No. 2010-05, as appropriate. This approval is conditioned on the above and award is required to be posted on the Awards Reporting System.

☒ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION**


Chief Procurement Officer Signature

3/8/2011
Date

Please ensure adherence to applicable administrative requirements.

NOTICE OF REQUEST
FOR RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO HRS §103F-403

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the Department of the Health, Dental Health Division, has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals. (To see the request, go back to the State and County Procurement Notices page and click on "More Info. ")

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at <http://hawaii.gov/spo>, click "Statutes and Rules," then "Chapter 103F, Procurement of Health and Human Services." Protests shall be hand delivered or postmarked by United States Postal Service within seven days after the date this notice is first published on the Internet. If hand delivered, it must be submitted by 4:30 p.m., Hawaii Standard Time, within seven days from the date this notice is first published. Protests must be submitted to the procurement officer and head of the purchasing agency as specified in the request. Protest forms and instructions are on the web at <http://hawaii.gov/spo>, click on "Health and Human Services, Chapter 103F...", then "Forms and Instructions for Private Providers/Applicants." Questions should be directed to the contact person noted in item 9 of the request.